

## Variations – moderation materials

- *To be completed by teachers in consultation with the principal's delegate or the SACE coordinator to provide information about variations in the school assessment materials for one or more students selected for the final moderation sample.*
- *For external assessment tasks, please use the appropriate special provisions, breach of rules, or exceptional circumstances form.*
- *Please read [Information sheet 55](#) before completing this form.*

Subject \_\_\_\_\_ Subject code

School name \_\_\_\_\_ SACE Board school number

Teachers, in consultation with the principal's delegate or the SACE coordinator, complete this form with details of variation(s) in the materials for the sample for final moderation. Use one or more of the following codes to indicate the variation(s) that apply to each student.

- SP – Special provisions
- BoR – Breach of rules
- MT – Missing task(s) that have been completed and assessed
- TNC – Task(s) not completed

Note: If evidence for multiple students, or most or all of an assessment type, is missing, the principal or the principal's delegate should contact the relevant SACE officer, before moderation, for advice about the evidence that should be submitted.

Name of student	SACE registration number	Variation code(s)	Details of variation(s)* (and penalty applied for breach of rules)

\*Confirm that the final result submitted to the SACE Board factors in a nil grade/mark for tasks not completed.

Note: Use the table on page 2 of this form if more space is required.

Name of teacher _____	
Signature of teacher _____	Date _____
Name of principal's delegate or SACE coordinator _____	
Signature _____	Date _____

