



Replacement Results Order Form

To receive a replacement statement or certificate:

1. Complete all the information required on the following statutory declaration form.
2. Sign the statutory declaration in the presence of either a Justice of the Peace or Commissioner for taking Affidavits and have them witness your signature. **If this section on the application form has not been signed and witnessed by an appropriate person, your request will not be able to be processed.**
3. Return the signed statutory declaration, along with your **payment details** to the SACE Board of SA via post: 60 Greenhill Road, Wayville SA 5034, Fax: (08) 8124 4553 or email askSACE@sa.gov.au (for scanned and signed forms).

Statutory Declaration Form

I, (Full Name).....

do solemnly and sincerely declare that I have lost/misplaced my original certificate/statement.

I require an **original** and certified copies. (Number of **certified** copies if applicable).

My name at time of completion			
Year/s certificate was undertaken (ie 2014)			
Date of birth			
School attended			
Forwarding address			Postcode
Contact number		Mobile	
Email address			

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of "The Oaths Act, 1936."

Declared and subscribed at (location)

this day of 20 before me.

.....

Applicant

.....

Justice of the Peace or Commissioner for taking Affidavits

Applicant's full name:

Replacement Results (Please indicate which certificate(s) you would like replaced)

		Please ✓	Full	Conc.*
Intermediate Certificate	Year 10 – Available up to 1968		\$27.00	\$13.50
Leaving Examination	Year 11 – Available up to 1974		\$27.00	\$13.50
Secondary School Certificate	Available from 1970 – 1983		\$27.00	\$13.50
Matriculation Examination	Year 12 – Available from 1966 - 1983		\$27.00	\$13.50
Year 12 Certificate of Achievement	Year 12 – Available from 1984 – 1993		\$27.00	\$13.50
Record of Achievement (ROA) and Tertiary Entrance Statement (TES)	Year 11 & 12 Results & TER/ATAR Score (if applicable) – 1993 onwards (Record of Achievement – Shows subjects and results, Tertiary Entrance Statement – Shows scaled scores and ATAR)		\$27.00	\$13.50
SACE Certificate	Certificate for completion of SACE – 1993 onwards (Shows completion of all requirements for SACE, NO subject, unit or grade information)		\$44.00	\$22.00
Record of Achievement, Tertiary Entrance Statement and SACE Certificate.	ROA, TES & SACE Certificate as above – 1993 onwards (Full replacement set of all SACE documentation)		\$71.00	\$35.50
Free Australia Post or International Economy Air Mail			\$0.00	\$0.00
Express Post (available within Australia only)			\$8.10	\$8.10
Total cost (including postage method selected):			\$	\$

Payment - If paying by credit card please complete the following details

MasterCard / Visa	(Please circle)
Card Number	_____
Cardholder's Name	
Expiry Date	
Cardholder's Signature	

***Concession Fees** (Please note: In order to receive the concession rate, the SACE Board **must** sight the concession card. Please include a scanned, photocopy or photo of the concession card to this application.)