Use of supervised rest breaks in examinations

1 The use of supervised rest breaks in an external examination may be *approved by the school* before the examination for eligible students.

2 The invigilator(s) and the student(s) should be given a copy of these instructions before the examination.

3 Supervised rest breaks may be approved as:

* *Supervised rest breaks as necessary* –students can take as much rest time as required (within reason) during the examination time.
* *10 minutes of supervised rest breaks per hour* –students can take rest breaks as required up to a maximum of 30 minutes in a 3-hour examination, or 20 minutes in a 2-hour examination etc.

4 Students provided with rest breaks must have the same amount of reading and writing time as other students who do not have special provisions.

5 The following instructions apply to students taking supervised rest breaks under examination conditions:

5.1 If students require a rest break to stretch, move around, leave the room etc., they should be placed in a location where they will not disturb other students.

5.2 During a rest break, students must turn over all examination papers and materials and not continue reading or writing. If a student is resting at their desk, the invigilator must be able to ensure that they are not reading or writing during this time.

5.3 Students must be supervised during all rest breaks, whether or not they remain in the examination room.

5.4 When students require a rest break, they should inform the invigilator. The students take a break and then inform the invigilator when they wish to recommence work on the examination. The invigilator must note the time that the students are taking a break and keep a tally of the total time taken.

5.5 At the scheduled examination finish time, students can continue to work for the tallied rest time, so that they have the same reading and writing time as other students who do not have special provisions.

6 Schools should initiate discussion with the SACE Board of South Australia before the examination if they believe there is a need to vary these instructions.