

VET Additional Opportunity Due To COVID-19 Impact

This form is only to be used after 30 November, 2020 for those students who could not complete all required VET or work placement by the scheduled VET results cutoff date. Completing this form and submission of late evidence after 30 November allows these students an additional opportunity for their Certificate III VET results to be counted towards the ATAR calculation and consideration in Round 1, 2021 University offers.

Complete all parts of this form, and submit with supporting evidence to the SACE Board by 8 January, 2021
Email to askSACE@sa.gov.au

A. STUDENT PERSONAL DETAILS:

Student Name: _____

SACE ID Number:

Address: _____

Mobile Phone Number: _____

B. SCHOOL DETAILS:

School Name: _____

Key Contact Person: _____

Mobile Phone Number (not school phone number): _____

(This is vital information should there be any follow up issues required when schools are closed)

C. CERTIFICATE III TRAINING DETAILS:

Certificate III Qualification Title: _____

National Qualification Code: _____

Name of the RTO which provided/assessed the Cert III training: _____

D. WHAT LEARNING WAS THE STUDENT **NOT** ABLE TO COMPLETE AS PART OF THE CERTIFICATE III TRAINING?

Please list the missing Certificate III details below:

Competency Code (not completed)	Full name of Competency (not completed)	Expected hours (not completed)
<i>Example: CHCHCS001</i>	<i>Provide home and community support services</i>	<i>50 hours</i>

E. WHY WAS THE FULL CERTIFICATE III TRAINING NOT COMPLETED?

At least 20 credits of successfully completed training - equivalent of 140 nominal hours at Stage 2 level - must be successfully completed by the student for the Certificate III to be eligible for inclusion in ATAR calculation.

A collection of units of competency towards a Certificate III qualification, without the intention and best efforts to complete the Cert III qualification **will not meet the requirement.**

Please provide details outlining:

- the circumstances that made it impossible for the student to complete the full Certificate III training as expected
- the student's intention to complete the Certificate III training in future.

This will be assessed on an individual case-by-case basis. Attach pages if not enough space provided below.

F. SUPPORTING LETTER/EVIDENCE FROM RTO

Please provide supporting evidence from the training organisation, to verify the above stated reasons as to why the student was not able to complete missing Certificate III competencies.

Evidence must include:

- Student name
- Qualification name and code
- Details confirming/verifying reason why competencies missing/incomplete
- RTO name and Code
- RTO verification (RTO letterhead or official email)

G. FINAL CHECKLIST

Ensure the following information is included when submitting this completed form. Given the tight timeline and that many schools will be closed for holidays during this additional submission time, inadequate or insufficient evidence will affect the final verification decision:

Attached:

Supporting evidence from RTO

Students' academic transcript/evidence of current Cert III training and final results completed **to date**

Principal/Principals Delegate Name: _____ Signature: _____

Please scan & send all information via email to askSACE@sa.gov.au by Friday 8 Jan 2021

Results provided to SACE after this date will not be included in the ATAR calculation for consideration in Round 1, 2021 University offers, but may be considered for subsequent round offers.

Students will still need to negotiate with individual Registered Training Organisations (RTOs) about undertaking missing or incomplete competencies to finish their Certificate III training. All required training and competencies must be formally **and successfully completed to be eligible for a full certification to be awarded by an RTO.**