Preparing materials for Stage 1 Moderation and Modified Subjects Review

Step 1: Student sample

Combine each student sample into one PDF/Word document (if sample contains multimedia files these may be submitted separately). A combined student sample refers to an entire set of marked student work as specified in the approved learning and assessment plan, or the current marked student work pending completion of the final task.

The student sample for Exploring Identities and Futures: Modified (1EFM10) and Activating Identities and Futures: Modified (2AFM10) is the Natural Evidence of Learning Assessment Record.

Naming conventions for Student Materials

Stage 1 Moderation



Modified Subject Review



If uploading multiple files for the same student (e.g. multimedia files) the same naming convention should be used.

Step 2: Teacher materials

The completed teacher pack does not need a naming convention. Please upload to the teacher materials section on the submission page.

Stage 1 Moderation teacher materials should include:

- Learning and Assessment Plan
- Assessment Task Sheets
- Any associated guide for each task (eg marks scheme, solutions for skills and applications tasks)

Modified Subjects Review teacher materials should include:

- Learning and Assessment Plan
- Assessment Task Sheets (if applicable)
- Student Description Sheet (1EPM and 1MPM) – literacy and numeracy subjects only