

VET in SACE

Operational Considerations for SACE Coordinators and VET Coordinators

Recognition of VET in the SACE

The focus for recognition of VET in the SACE is using the 'VET qualification' as a pathway to achieving the SACE. Therefore recognition of VET in the SACE includes:

- Completed qualifications listed on the www.training.gov.au website
- Partial completion of a qualification (for which a student has completed one or more units of competency)

VET **cannot** be used for any of the 50 compulsory credits: PLP, RP, Literacy and Numeracy

Up to 150 of the 200 credits can be gained using VET through recognition arrangements in the SACE. Of these 150 credits:

- At least 60 credits must be Stage 2.
- The remaining 90 credits can be either Stage 1 or Stage 2.

NB. The maximum SACE credit value for each qualification should be checked with the VET Recognition Register.

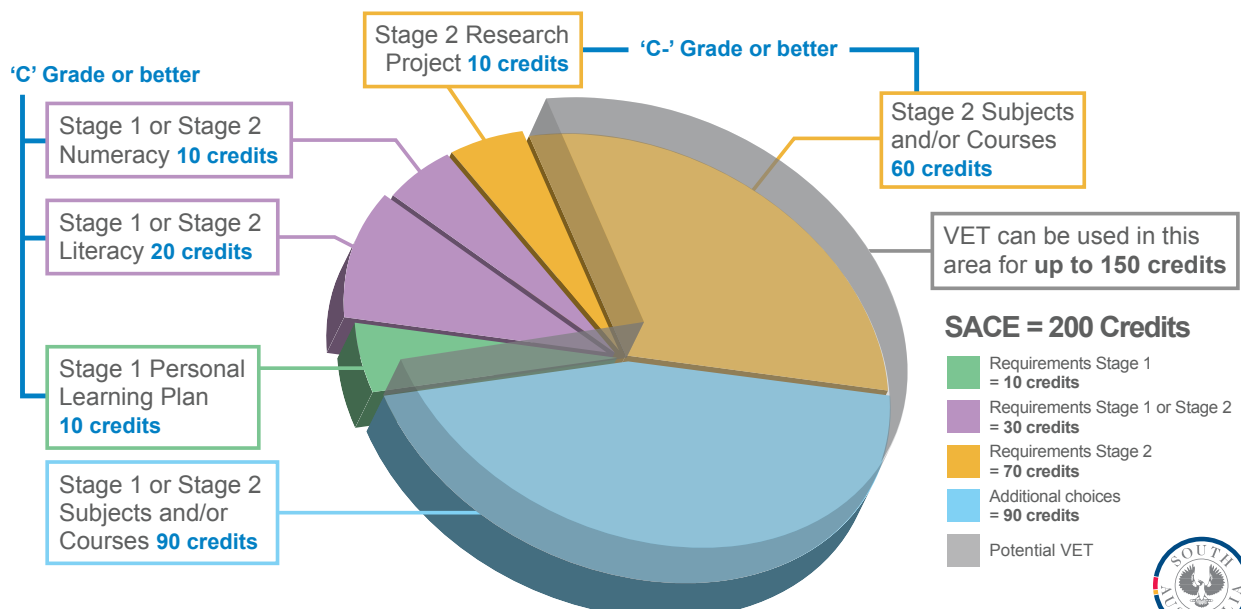
VET as SACE credits

SACE credits are granted in the following way:

- for every 70 nominal hours of successfully completed units of competency **towards a qualification**, 10 credits is granted (similarly, for every 35 hours, 5 credits is granted)

Students can use a maximum of 2 qualifications at Certificate I level to gain credits towards completion of SACE

- each qualification is recognised at either Stage 1 or Stage 2 (and a small number of qualifications are recognised as 'hybrid' across Stage 1 and 2) – it is different for each qualification. Check the VET Recognition Register at www.sace.sa.edu.au/web/vet/vet-recognition-register/access-the-vet-recognition-register



Planning VET Pathways

To achieve SACE credits, schools must ensure that any VET a student is accessing:

- can contribute towards a nationally recognised **qualification**, listed on the www.training.gov.au website, (the National Register of information on VET)
- can be certified on an academic transcript, statement of attainment or formal certificate issued by an RTO.
- is delivered and assessed by, or in partnership with, a Registered Training Organisation (RTO) which is registered for the VET qualification (check on www.training.gov.au)

When choosing an RTO, schools may like to access the factsheet “Choosing a Training or Education Provider” from the Australian Quality Skills Authority www.asqa.gov.au/media-and-publications/choosing-a-training-or-education-provider.html

All levels of school leadership, especially VET coordinators and SACE coordinators, need to be aware and discerning about the qualifications they counsel students to undertake, particularly when considering the Australian Qualification Framework (AQF) level of a qualification. Most often students may commence a VET pathway at Certificate I or II and, where applicable, move into a Certificate III level qualification in a chosen career pathway. Schools are encouraged to fully explore and counsel students accessing qualifications beyond Certificate III level as to their appropriateness for each individual student.

Schools may like to contact their school sector’s VET adviser to discuss further.

Consider the impact and possible future limitations that undertaking VET at high AQF levels may have on a student’s post-secondary options, for instance access to subsidised funding of any future VET qualifications the student may undertake, age appropriateness or industry-specific requirements.

A ‘skills set’ comprising only one or two units of competency, without sitting under a qualification, cannot generate SACE credits, for example First Aid, Barista, Whitecard

Upon commencement of VET training, schools may wish to:

- Confirm the expected timeframe to complete the qualification
- Confirm the exact units of competency the students will undertake, how many hours these attract and towards which qualification these competencies will be resulted. This will provide the most accurate estimate of the number of SACE credits the student is likely to receive.
- Confirm by using the VET Recognition Register which SACE stage these units of competency will be credited towards. This is particularly important if the qualification is recognised as ‘hybrid’ with some credit granted at both Stage 1 and Stage 2.



Schools Online



Entering VET Enrolments and Results in the SACE Results System 'Schools Online'

VET Coordinators are encouraged to gain access to and become familiar with the functions in Schools Online, particularly for planning student pathways, checking results, and undertaking SACE completion checks. This can be done in partnership with your school's SACE Coordinator.

A Schools Online Training Guide, as well as a VET in Schools Online Guide, is available at www.sace.sa.edu.au/connect/schools-online

Upon commencement of the VET training, schools may choose to enter the student's intended VET into the 'VET Enrolments' function in Schools Online with a result of 'Continuing' to give an indication of the SACE credits the student is likely to achieve once the VET is completed. Once the VET is completed the result can be changed to "Pass".

A final result of 'Academic Pass' issued by the RTO does not verify competency and therefore does not generate SACE credits

Upon completion of the VET training (including SBATs), schools should enter the student's completed VET in to the 'VET Enrolments' function in Schools Online with the corresponding results issued by the RTO.

Double check that the resulted units of competency that students have successfully completed, match with the units of competency they were originally enrolled in to ensure that they have the same amount of SACE credits as in the original plan

Schools must have verification from the RTO before changing a student's results from continuing to 'Pass'. This could be an Academic Record or Transcript of Results.

Due Dates for VET Results

- The key annual deadline is usually at the end Nov/Beginning of Dec. The exact date can be found in the document 'Schools Online cycle' available at www.sace.sa.edu.au/connect/schools-online
- VET Results can be added at **ANY** time of the year before this deadline.

Monitoring VET Enrolments and Potential SACE Completion

- If schools have chosen to enrol students in Schools Online upon commencement of the qualification with the result of "continuing" the VET studies will show up in the student's SACE completion checker. These competencies can then be changed to "Pass" once results are received from the RTO.
- A series of VET Reports are available in Schools Online:
 - 'Unit by Qualifications' – shows the units of competency resulted under that qualification, including each student's result for the unit
 - 'VET Qualification Verification' – shows a list of students who have completed a qualification at Cert III or higher for use in the ATAR. This must be signed by the Principal and sent into the SACE Board.
 - 'VET qualifications entered as completed' – shows a summary of all qualifications that have been verified as completed in Schools Online and can be used to inform school's leadership about the qualifications completed by students at the school. This includes Cert I and Cert II as well as Cert III and higher.
 - VET result sheet – shows a list of all students that are enrolled/resulted in that particular competency.

These reports may be useful tools in tracking VET that has been entered as well as qualifications completed.

Schools should also consider their own schooling sector data entry requirements and individual deadlines. Each Schooling sector may also contact their VET Adviser for more support/advice.

Confirming VET qualifications for an Individual in Schools Online

This is an important process for **all completed qualifications**, particularly for Certificate III or above which can be used towards the calculation of an ATAR.

In order for the Certificate III (or above) qualification to be used for the ATAR it needs to be recognised at Stage 2.

Each student needs:

- to have successful completion of their qualification confirmed by the Registered Training Organisation (RTO)
- to submit evidence of this completed qualification to the SACE Board
- A VET Qualification Verification Form signed by the Principal and submitted to the SACE Board

Detailed instructions are available in the Schools Online Guide in the Connect tab of the website

www.sace.sa.edu.au/connect/schools-online

Using VET towards ATAR or Tertiary Entrance

In calculating the ATAR, completed VET qualifications, that are at AQF Certificate III or above, can contribute up to 20 credits of Recognised Studies within the Flexible Option. For more details visit the SATAC website at

www.satac.edu.au

Useful links and Documentation

- SACE VET website
www.sace.sa.edu.au/web/vet
- Schools online guides and information
www.sace.sa.edu.au/connect/schools-online
- Training.gov.au is the official National Register on VET in Australia and is the authoritative source of information on training packages, qualifications, accredited courses, units of competency, skill sets and Registered Training Organisations. www.training.gov.au
- Victorian Purchasing Guides. These contact nominal hour allocations for units of competency and is the source used by the SACE Board to determine nominal hours.
www.education.vic.gov.au/training/providers/rto/Pages/purchasingguides.aspx
- SATAC calculates the Australian Tertiary Admission Rank (ATAR) and TAFE SA

Selection Score for SACE students and issues the Tertiary Entrance Statement.

www.satac.edu.au

- Recognition Arrangements for VET in the SACE Policy
www.sace.sa.edu.au/web/vet
- Choosing a Training or Education Provider
www.asqa.gov.au/media-and-publications/choosing-a-training-or-education-provider.html
- VET guidelines for Government Schools
www.decd.sa.gov.au/vocationalpathways/pages/Guidelines
- Money Management skills for VET students
www.moneysmart.gov.au/teaching/teaching-resources/teaching-resources-for-vet
- VET fee help information Study Assist
studyassist.gov.au/sites/studyassist/help/payingmyfees/vet-fee-help/pages/vet-fee-help
- Australian Qualification Framework website
www.aqf.edu.au/aqf/in-detail/aqf-levels



Acronyms

AQF	Australian Qualifications Framework
RTO	Registered Training Organisation
SACE	South Australian Certificate of Education
VET	Vocational Education and Training
ATAR	Australian Tertiary Admission Rank
SATAC	South Australian Tertiary Admissions Centre