PREDICTED EXAMINATION RESULTS SHEETS (PINK)

ADVICE TO TEACHERS AND SACE COORDINATORS

This information sheet advises teachers and SACE coordinators on the procedures to be followed in completing and submitting predicted examination results sheets (pink). These sheets must be given to the SACE coordinator for return to the SACE Board. The due dates are listed on page 128.

GENERAL ADVICE

Purpose

The SACE Board uses predicted examination results as part of the quality assurance of external examination papers, and for some approved special provisions in assessment.

When special provisions have been approved for students who are:

- absent from an examination, and who have an acceptable reason for their absence, the moderated predicted examination result becomes the examination result.
- ill during or immediately before an examination, the moderated predicted examination result becomes the examination result when it is higher than the actual examination result.

Eligibility

Any student who is enrolled in an assessment group for a subject and attempts the school assessment component is eligible for a predicted examination result in that subject, unless the principal of the school considers such a result to be invalid. In such cases the principal is required to notify the SACE Board of why such a result is invalid.

No student will be eligible for a predicted examination result if he or she leaves an assessment group before the cut-off date for final enrolments. If a student leaves an assessment group after this date, his or her eligibility to receive a predicted examination result will be at the discretion of the principal.

Moderation of Predicted Examination Results

Predicted examination results are moderated to achieve comparability between assessment groups. No changes to assessment group arrangements can be made after submission of predicted examination results without the approval of the Manager, SACE Results.

ADVICE TO TEACHERS

Preparing Predicted Examination Results

Schools submit predicted examination results for all students in an assessment group. If the assessment group includes more than one school, the predicted examination results sheets are sent to the nominated assessment school. Each class involved in an assessment group is listed sequentially on the results sheets for that assessment group.

The predicted examination result is a prediction of a student's performance in the external examination. It must be based on appropriate evidence from the school assessment.

Predicted examination results must not be revealed to students.

The principal of the assessment school, or the principal's delegate, signs the predicted examination results sheet (pink).

See Information Sheet 3/12 for procedures for teachers when classes from two or more schools combine to form an assessment group.

Due Dates

Teachers give the completed predicted examination results sheets (pink) to the SACE coordinator for return to the SACE Board by the following due dates:

- For Mathematical Applications (Semester 1 examination), the completed predicted examination results sheets (pink) must reach the SACE Board by *Friday 25 May*.
- For language subjects at beginners, continuers, or background speakers levels, the completed predicted examination results sheets (pink) must reach the SACE Board by *Wednesday 10 October*.
- For all other Stage 2 subjects that are assessed externally by an examination, the completed predicted examination results sheets (pink) must reach the SACE Board by *Friday 19 October*.

ADVICE TO SACE COORDINATORS

SACE coordinators carry out the following clerical checks when subject teachers return predicted examination results sheets:

- Check to see that the teacher has returned all pages for each subject and has signed the last page.
- Check to see that there is a result for all students (i.e. no blanks have been left) and that all students' names are on the results sheets. Use 'I' or 'W' if necessary.
- Ensure that the principal or the principal's delegate has signed the results sheets.
- Confirm that this clerical process has been completed by cross-checking the checklist against each subject return.

ENQUIRIES

Enquiries about this information sheet should be directed to Assessment Operations (telephone 8372 7423).