ORAL EXAMINATIONS

STAGE 2 LANGUAGES

This information sheet supports the timetable for the 2012 oral examinations for Stage 2 languages. The timetable is sent to all schools in the week beginning 3 September *and made available on the SACE website (www.sace.sa.edu.au).*

TIMETABLE

The oral examination dates, times, and venues for all language subjects, are provided to give language teachers and SACE coordinators a complete view of the timetable. This is of particular importance in country areas where travel between schools may take longer than expected.

SACE coordinators and language teachers are asked to tell their students the venue, date, and time of their oral examination. If there is any confusion about an oral examination, students are to speak to their language teacher or the SACE coordinator regarding appropriate action. The language teacher or the SACE coordinator is responsible for ensuring that students are available at the venue at the stated time.

Language students in the metropolitan area and near country areas will undertake their oral examinations at a central venue (to be advised). Oral examinations may be scheduled at country school venues for groups of five students or more.

ORAL EXAMINATION

The order in which students present themselves to the oral examiner(s) is alphabetic by surname. Each oral examination should take approximately 10 to 15 minutes, as specified by the Stage 2 subject outline.

For oral examinations conducted at school, a waiting area near the examination room is essential to facilitate a smooth examination process. For subjects with large enrolments, the Chief Assessor may have allocated teams of oral examiners who will require separate examining rooms. This requirement will be indicated on the timetable.

Students must be supervised while waiting for, and after, the oral examination.

Where oral examinations are conducted by telephone or videoconference, students need a quiet room.

ABSENT STUDENTS

Students who are absent on the day of the oral examination because of illness must present a medical certificate and will then be able to take a ‘catch-up’ oral examination on the specified day at the SACE Board. Country students who are absent on the day of the oral examination will be able to take a ‘catch-up’ oral examination *by telephone* on the catch-up day.

Students must advise Assessment Operations of their attendance/need for a ‘catch-up’ oral examination (telephone 8372 7424, facsimile 8372 7509).